

HISTORICAL NOTE: Promulgated by the Department of the Treasury, State Bond Commission, LR 50:

**§2505. Electronic Meeting Requirements and Limitations**

A. The State Bond Commission shall not conduct any more than one-third of its open meetings via electronic means, and will only conduct successive meetings via electronic meetings as needed.

B. To the extent practicable, a schedule of meetings identifying which will be conducted via electronic means and which will be conducted as in-person meetings may be posted on the Department of Treasury's website on an annual basis.

C. All members of the State Bond Commission, whether participating from the anchor location or via electronic means, shall be counted for the purpose of establishing a quorum and may vote.

D. An online archive of any open meetings conducted via electronic means shall be maintained and available for two years on the Department of Treasury's website.

AUTHORITY NOTE: Promulgated in accordance with R.S. 42:17.2 (Act 393 of the 2023 Regular Session of the Louisiana Legislature).

HISTORICAL NOTE: Promulgated by the Department of the Treasury, State Bond Commission, LR 50:

**§2507. Disability Accommodations**

A. In the event it has the capability to do so, the State Bond Commission shall provide an opportunity for people with disabilities, or their designated caregiver, to participate in any electronic meeting via electronic means, provided that the person with a disability or their designated caregiver request such accommodation prior to the meeting. If the State Bond Commission determines it does not have the above-referenced capability, it shall provide for a viable alternative method for participation in electronic meetings by people with disabilities.

B. People with disabilities are defined as any of the following:

1. a member of the public with a disability recognized by the Americans with Disabilities Act (ADA);
2. a designated caregiver of such a person; or
3. a participant member of the agency with an ADA-qualifying disability.

C. The written public notice for an open meeting, as required by R.S. 42:19, shall include the name, telephone number and email address of the designated agency representative to whom a disability accommodation may be submitted.

D. The requestor shall be provided with an accommodation, or viable alternative method, for participation via electronic means as soon as possible following receipt of the request, but no later than the start of the scheduled meeting.

AUTHORITY NOTE: Promulgated in accordance with R.S. 42:17.2 (Act 393 of the 2023 Regular Session of the Louisiana Legislature).

HISTORICAL NOTE: Promulgated by the Department of the Treasury, State Bond Commission, LR 50:

**Family Impact Statement**

In compliance with Act 1183 of the 1999 Regular Session of the Louisiana Legislature, the impact of this proposed rule on the family has been considered. This proposed rule is not

**NOTICE OF INTENT**

**Department of Treasury  
State Bond Commission**

Meetings via Electronic Means (LAC 71:III.2501)

In accordance with R.S. 49:950 et seq., R.S. 42:14, and R.S. 42:17.2, the Louisiana State Bond Commission is proposing the following Rule, which amends LAC 71:III.2501-2507. This Rule would amend previously adopted virtual meeting rules so that the State Bond Commission may conduct meetings via electronic means in accordance with Act 393 of the 2023 Regular Session of the Legislature. The proposed Rule, much like the previous rule, provides for regulations and procedures to allow the public to participate via electronic means in State Bond Commission meetings that are held electronically. The first section of the Rule provides for agency eligibility. The second section of the Rule provides for postings prior to conducting a meeting via electronic means. The third section provides for electronic meeting requirements and limitations. The final section provides for disability accommodations.

**Title 71**

**TREASURY—PUBLIC FUNDS**

**Part III. Bond Commission—Debt Management**

**Chapter 25. Open Meetings via Electronic Means**

**§2501. Agency Eligibility**

A. The State Bond Commission meets the criteria pursuant to Act 393 to be eligible to conduct open public meetings via electronic means.

AUTHORITY NOTE: Promulgated in accordance with R.S. 42:17.2 (Act 393 of the 2023 Regular Session of the Louisiana Legislature).

HISTORICAL NOTE: Promulgated by the Department of the Treasury, State Bond Commission, LR 50:

**§2503. Postings Prior to Meeting via Electronic Means**

A. At least 24 hours prior to the meeting, the State Bond Commission shall post the following on the Department of Treasury's website:

1. meeting notice and agenda; and
2. detailed information regarding how members of the public may:

- a. participate in the meeting via electronic means, including the applicable videoconference link and/or teleconference phone number; and

- b. submit written comments regarding matters on the agenda prior to the meeting.

AUTHORITY NOTE: Promulgated in accordance with R.S. 42:17.2 (Act 393 of the 2023 Regular Session of the Louisiana Legislature).

anticipated to have an impact on family functioning, stability, or autonomy as described in R.S. 49:972.

#### **Small Business Analysis**

Pursuant to R.S. 49:965.6, methods for reduction of the impact on small business, as defined in the Regulatory Flexibility Act, have been considered when creating this proposed Rule.

This proposed Rule is not anticipated to have an adverse impact on small businesses; therefore, a Small Business Economic Impact Statement has not been prepared.

#### **Poverty Impact Statement**

The proposed Rule should not have any known or foreseeable impact on any child, individual or family as defined by R.S. 49:973.B. In particular, there should be no known or foreseeable effect on:

1. the effect on household income, assets, and financial security;
2. the effect on early childhood development and preschool through postsecondary education development;
3. the effect on employment and workforce development;
4. the effect on taxes and tax credits;
5. the effect on child and dependent care, housing, health care, nutrition, transportation, and utilities assistance.

#### **Provider Impact Statement**

The proposed Rule should not have any known or foreseeable impact on providers as defined by HCR 170 of 2014 Regular Legislative Session. In particular, there should be no known or foreseeable effect on:

1. the effect on the staffing level requirements or qualifications required to provide the same level of service;
2. the total direct and indirect effect on the cost to the providers to provide the same level of service; or
3. the overall effect on the ability of the provider to provide the same level of service.

#### **Public Comments**

Interested persons may submit written comments on the proposed Rule until 5 p.m., December 10, 2023, to Cassie Berthelot, State Bond Commission, P.O. Box 44154, Baton Rouge, LA 70804. She is responsible for responding to inquiries regarding this proposed Rule.

Lela Folse  
Secretary

### **FISCAL AND ECONOMIC IMPACT STATEMENT FOR ADMINISTRATIVE RULES**

#### **RULE TITLE: Meetings via Electronic Means**

#### **I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENT UNITS (Summary)**

The Board is already in possession of the equipment necessary to provide teleconference or video conference participation in its meetings; therefore, there are no implementation costs for the State Bond Commission. However, electronic meetings could potentially reduce expense of local governmental units by negating the need for travel to a board meeting.

#### **II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)**

There are no estimated effects on revenue collections of state or local governmental units.

#### **III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS, SMALL BUSINESSES, OR NONGOVERNMENTAL GROUPS (Summary)**

Electronic meetings could potentially reduce expenses to directly affected persons, small businesses, or non-governmental groups by negating the need for travel to a board meeting.

#### **IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)**

Implementation of this proposed rule is not expected to have an effect on competition and employment.

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